

Stephanie Prevost
Curriculum Vitae

A. Biographical Information

Stephanie Prevost

8868 Grady Drive, Breinigsville, PA 18031, stp321@lehigh.edu, 617.512.8245

• **Education:**

University of Pennsylvania Carey School of Law, J.D. **2000 – 2003**

Certificate of Business and Public Policy, Wharton School of Business

Recipient of the Frank Gelman Prize in Real Estate

Semester at Bucerius International School of Law, Hamburg, Germany

Drexel University iSchool, Master's in Library & Information Science **2009 – 2013**

University of Pennsylvania, B.A. Psychology **1995 – 1999**

Semester at University of Queensland, Australia

• **Professional Licenses**

- Legal: Member of Pennsylvania and Massachusetts Bar
- Finance: Active FINRA Licenses: 7, SIE, 24, and 99 (Held with CCA Capital LLC)

• **Employment/Professional**

Lehigh University, *Professor of Practice of Law* **2023 – Present**

Visiting Professor of Law **2021 – 2023**

Prevost Legal Consulting LLC, Owner **2021 – Present**

- Consultant to private companies regarding legal and compliance issues
- Pro bono consultant to Fighting Back Scholarship Program Board of Directors (non-profit)

CCA Group, LLC, Chief Operating Officer/General Counsel **2019 – 2021**

General Counsel **2015 – 2019**

Director/Senior Director **2008 – 2015**

- Manage the legal and operations departments of a leading renewable energy financing advisor.
- Oversee firm's broker-dealer regulatory compliance program.
- Negotiate and manage corporate contracts including NDAs, engagement agreements, and vendor contracts, among others.
- Oversee human resources, IT services, real estate, and other corporate functions.

Lehman Brothers Bank (Capital Crossing), V.P./Real Estate Manager **2005 – 2008**

- Actively involved with both the financial and legal aspects of real estate acquisitions, sales, leasing and management.
- Manage a constantly changing \$24,000,000 real estate portfolio.

Bingham McCutchen Law Firm, Finance Associate Attorney **2003 – 2005**

- Advise clients on project finance transactions, including renewable energy financings and real estate trust financings.
- Negotiate contracts on behalf of clients.

B. Research/ Funding

- Recipient of \$2,000 Senior CITL Faculty Fellowship/Course Development Grant from Lehigh University to support efforts to develop an online gamification project to help develop Law 201 undergraduate students' understanding and negotiation of contracts.
- Selected as a Global Teaching and Learning Fellow for 2024. Participated in the Global Teaching and Learning Fellowship in Mexico in May 2024 along with other faculty and staff from Lehigh University.

C. Publications/Research

- *Proactive Efforts to Eliminate Sexual Harassment by Clients*. Forthcoming Spring 2025 in *Business Horizons*. Addresses the issue of sexual harassment by high value clients in client-oriented professional industries and proactive approaches employers can take to prevent such harassment, including the use of contract design.

D. Presentations

- *Creating an Online Interactive Contracting Assignment to Reinforce Course Concepts*. CITL Symposium on Teaching and Learning, April 9, 2024. Presented a demonstration, explanation, and outcome summary of the online contract assignment for LAW 201 developed in conjunction with CITL.
- Panel participation:
 - o *Everything You Wanted to Know about Preparing for Law School (and thereafter...) But Were Afraid to Ask*. October 29, 2024, Williams Hall. Panelist for this presentation hosted by the Lehigh Lawyer's Association, along with Lehigh alumni.
 - o *Creative Strategies for Instructional Extension: Thinking Outside of the Traditional Classroom Box*. Academy of Legal Studies in Business Annual Meeting, August 11, 2024. Participated to discuss development of online contract negotiation experience for undergraduate students.
 - o *Life After Roe: A Panel Discussion*. Williams Hall, September 20, 2022. Participated to address how various state laws can affect employers and employees.
 - o *Who Pays the Penalty? Wages, Gender, and Justice*. Rauch Business Center, October 19, 2022. Participated to address the variety of corporate and state policies addressing family leave and how such policies can impact pay disparities.
 - o *Legal Paths*. Participated on panel to discuss legal careers for the Parkland High School Law Club.

E. Teaching at Lehigh University

- Law 201: *Legal Environment of Business* (Core Undergraduate Business Curriculum, 2021-23 Five Sections; 2023 – Present Seven Sections)
- Law 417: *Regulatory Environment of Business* (Core Graduate Master's in Management Curriculum - one section each Spring semester)

F. Service and Leadership Roles:

- Lehigh University
 - o Faculty Advisor for (i) Pre-Law Society and (ii) Phi Alpha Delta Law Fraternity (pending admission as a student organization).
 - o Facilitate Tier 2 Student to Professional Co-Curriculum Course for first-year undergraduate business students (Spring 2024).
 - o Develop and lead student to professional workshops that address best practices for preparing and taking the LSAT, Bar Exam, and Securities Industry Essentials (SIE) Exam (2022/2023).
 - o Lead a presentation to graduate business students regarding issues to be aware of when reviewing and responding to job offers (Fall 2023).
 - o Presented to Lehigh's Society of Women Engineers regarding issues to be aware of when reviewing and responding to job offers (Fall 2024).
 - o Assist graduate business students with understanding non-compete provisions in their job offers in conjunction with the Director of the Graduate Career Office.
- External
 - o Board Member, Parkland Community Library Board of Directors July 2023 – Present
 - o Pennsylvania Bar Association Women in the Profession (WIP) Member 2024 – Present
 - o Pennsylvania Bar Association WIP Report Card Committee Member 2024 – Present
 - o Northampton County Bar Association Member 2024 – Present
 - o Advisory Board Member, Sixth Street Shelter (CALV) 2022 – Present
 - o Consultant, Compass Pro Bono (focused on advising non-profit boards) 2021 - Present
 - o Level 1 Coach, Lehigh Valley Composite Interscholastic Mountain Biking 2023 - Present
 - o Legal Observer, Lehigh County ballot canvassing during election 2020 / 2022 / 2024
 - o Board Member, Circle of Seasons Charter School Board of Trustees 2017 - 2019

G. Honors and Awards

- Named a "2016 In-House Leader" by Massachusetts Lawyers Weekly.
- Recipient of Presidential Volunteer Service Award in 2016.