



## **Lehigh University** **Visiting Faculty Position in Business Communication**

**Lehigh University's Rauch Center for Business Communication in the College of Business** invites qualified individuals to apply for a visiting faculty position in Business Communication beginning August 2024. This is a one-year visiting faculty appointment that ends in May 2025, with the possibility of renewal.

Responsibilities include teaching 12 credit hours of required business communication courses to business undergraduates in both fall and spring semesters (24 credits per year). Courses may include either Business Communication I and/or Business Communication II, following standard syllabi that include opportunity for creative classroom methods. The successful candidate will also engage in service to advance the mission of the Philip Rauch Center for Business Communication. Salary is competitive and commensurate with qualification.

Minimum qualifications include a Master's degree in communication or related field OR a Master's degree in business administration, with relevant business experience using written, oral, and visual communication in work environment(s) by the date of hire. A doctorate in business, management, marketing, or other related field with business experience is preferred.

Qualified candidates will also demonstrate excellent written and oral communication competence in English, including successful experience using data persuasively to achieve communication goals. Experience teaching and/or working with adult learners to develop communication competence is preferred.

For over 150 years, Lehigh University has combined outstanding academic and learning opportunities with leadership in fostering innovative research. Recent recognition of Lehigh Business includes the following 2023 rankings: #27 in the Poets & Quants Undergraduate Business School ranking; #51-60 in QS World University Rankings for MBA programs in the U.S.; #13 Top Online MBA by Poets and Quants; #23 in Best Master's of Financial Engineering Programs by TFE Times; #15 in QS Master's in Management Ranking.

Lehigh University is a coeducational, private university that offers a distinct academic environment of undergraduate and graduate students from across the globe. The institution is among the nation's most selective, highly ranked, private research universities. Lehigh's four colleges provide graduate and undergraduate education to approximately 7,000 students. The College of Business is home to approximately 1,700 undergraduates, 320 graduate students, and 80 full-time faculty members. In addition to undergraduate, MBA, and various other graduate programs, the college has joint programs with engineering and computer science. The Rauch Center for Business Communication is housed in the new Business Innovation Building that opened in 2023.

Founded in 1865, Lehigh University has combined outstanding academic and learning opportunities with leadership in fostering innovative research. Recognized among the nation's highly ranked research universities, Lehigh offers a rigorous academic community for nearly 7,000 students. Lehigh University has some 5,000 undergraduates, 2,000 graduate students, and about 550 full-time faculty members. Lehigh University is located in Bethlehem, PA., a vibrant and historic area. Over 820,000 people live in the Lehigh Valley, which is in close proximity to New York City and Philadelphia.

Applications will be accepted on a rolling basis and will continue until the position is filled. To apply, applicants should electronically submit a cover letter that describes how your qualifications and experiences align with position

responsibilities, a curriculum vitae/resume, teaching evaluation (if applicable), and contact information for at least two professional references. Applications should be submitted through [<https://academicjobsonline.org/ajo/jobs/26530>]. For additional information, please contact Dr. Katrina Zalatan at [kaz409@lehigh.edu](mailto:kaz409@lehigh.edu).

Lehigh University is an affirmative action/equal opportunity employer and does not discriminate on the basis of age, color, disability, gender identity or expression, genetic information, marital or familial status, national or ethnic origin, race, religion, sex, sexual orientation, or veteran status. We are committed to increasing the diversity of the campus community. Lehigh University is committed to a culturally and intellectually diverse academic community and is especially interested in candidates who can contribute, through their research, teaching and/or service, to this mission. Lehigh University is the recipient of an NSF ADVANCE Institutional Transformation award for promoting the careers of women in academic sciences and engineering (<http://www.lehigh.edu/luadvance/>) and is among institutions of higher education recognized for excellence in diversity with the INSIGHT into Diversity HEED Award. Additional information about Lehigh's commitment to diversity and inclusion is available at <https://diversityandinclusion.lehigh.edu/>. Lehigh University provides competitive salaries and comprehensive benefits, including domestic partner benefits. More information about Work/Life Balance for Faculty can be found at <https://provost.lehigh.edu/work-life-balance>. Lehigh University supports dual career efforts for following spouses/partners of newly hired faculty <https://provost.lehigh.edu/resources/faculty-dual-career-assistance-program/dual-career-guidelines>